

PROVIDER PORTAL - IMAGE VIEWER UPDATE

"The Basic 4" Cheat Sheet

1. "Look" of Viewer Window (NEW)

- Tool Bar: Slightly Changed in Style Tools are enhanced with greater functionality and ease of use
- Report Viewing: No longer an icon to launch report Report is an "IMAGE" Drag/Drop to view below



Tool Options/Access (NEW)



"Hides PHI" from Image(s). Tool switches to "SHOW" when PHI hidden. Hide Choose tool again to unhide PHI

"Hides Annotations" from image(s). Tool switches to "SHOW" when annotations hidden. Choose tool Hide again to unhide annotations.

2. Viewing Reports (NEW)

- Report now appears as an IMAGE (There is no longer an icon to launch report.)
 - View report by using "drag/drop" to main viewing window and use zoom tool/right mouse click to enlarge image/report



3. "Download" Options (NEW)

- Choose, "Download" Tool Download and then, "Study"
- Save File to Computer (Downloads ZIP File)
- Open "Downloads" Folder on computer and Locate File
- Locate your File, "Right Click" and Choose: "Extract ALL Files"
- Select destination (Desktop or as desired) and Choose: "Extract"
- Locate and Double Click to Launch "VIEWER" viewer (Images will Open)

4. "Print Tool" and Options (NEW)

- a. To Print Images or Reports, Choose the **"PRINT TOOL"**
- b. Select image by selecting preferred "Print-Size Option"
- c. View/Confirm your print choices to right side of screen
- d. Choose: "Control P" or- Scroll to top of screen and Choose: "PRINT"

Hint: Text at base of each image provides additional options:

- "Remove"- Removes selected image
- "Prev"- Changes image view to the "**Previous** Series Image"
- "Next" Changes the image view to the "Next Series Image"



Understanding Print Size

The left column contains links to each image in the study.

'Fit to Page' and 'Full Size'

Presentation: One screen pixel for every image pixel. (Full Size should be used when a specific DPI is required for printing.)

'True Size'

Presentation: 1" on the screen or paper equals 1" in the geometry of the patient.

Recommended Print Size

REPORTS - "Fit to Page" IMAGES - "Full Size"

